

Shawnee Township Fire Department

Pre-Fire Inspection Check List

Exits

- ☐ Door/Aisle not blocked.
- ☐ Proper lock/hardware on door. Maintained in working condition.
- ☐ Exit door opens easily.
- ☐ Illuminated exit signs above exits and maintained in working order.
- ☐ Evacuation plans posted/employees trained.
- ☐ Exterior of building maintained to not interfere with emergency exit.

Fire Protection Equipment

- ☐ Fire extinguishers installed as required.
- ☐ Extinguishers not obstructed by storage.
- ☐ Extinguisher serviced and tagged within last year.
- ☐ Fire alarm system working (proper records kept on tests).
- ☐ 18" clearance between storage and sprinkler head.
- ☐ Cooking hood system maintained (proper records kept on tests).
- ☐ Class K extinguisher installed and maintained for cooking hood system.

Storage/Housekeeping

- ☐ No combustibles near ignition sources.
- ☐ Flammable liquids properly stored.
- ☐ No accumulation of combustible materials.
- ☐ Oily rags stored in proper container.
- ☐ Compressed gas cylinders properly secured.

Appliances

- ☐ All appliances properly vented.
- ☐ No propane use inside building.

Electrical

- ☐ No extension cords being used as permanent wiring. No residential extension cords in use.
- ☐ No spliced or frayed wires.
- ☐ Spacers in electrical pane gaps.
- ☐ No multi-plug adapters in sue other than power strips.
- ☐ No missing or broken electrical cover plates.
- ☐ No exposed wire not in conduit.

How to Schedule Your Inspection

Contact the Shawnee Township Fire Department at:

2526 Ft. Amanda Road

Lima, Ohio 45804

419-222-2986 or 419-224-2636

Fax: 419-229-9749

Matt Myers, Fire Prevention Officer

